

# Erie MetroParks Board of Park Commissioners

## Meeting Agenda

October 17, 2007

1. CALL TO ORDER 5:30 PM, Commission Room, Maple Grove Center, Osborn Park, East Sandusky Bay Preserve MetroPark, 3109 Hull Rd., Huron, OH 44839
  - A. Call to Order – Tom Dusza, Chairman
  - B. Roll Call – Gary Horn, Interim Director-Secretary
  - C. Approval of Minutes of September 19, 2007 Meeting
2. FINANCIAL REPORTS
  - A. September Fund Activity Summary, General Fund and Donation Fund Reports  
3<sup>rd</sup> Quarter Replacement Fund and Bond Retirement Fund Reports  
Gary Horn will report
3. CONSIDERATION OF REPORTS FROM SECRETARY AND EMPLOYEES OF THE DISTRICT
  - A. Staff Reports  
Jim Lang and Lois TerVeen will report
  - B. Employee Flu Vaccination Program  
Gary Horn will report
4. APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.
  - A. RATIFICATIONS:  
  
*RESOLUTION:* Resolution 2007-19 October Schedule of Payables  
Gary Horn will report
5. PUBLIC COMMENT Public Comment Regarding Agenda Items  
(*Time allowed at the discretion of the Chairman*)
6. OLD BUSINESS
  - A. Rental Property, 9906 St. Rt. 61, Berlin Heights  
Magda Allam, Real Estate Coordinator will report
  - B. Director-Secretary Search  
Michelle Park, OPRA, will report
7. BOARD INITIATED TOPICS AND DISCUSSION
  - A. James H. McBride Arboretum Improvements
  - B. Update, Starr Truscott Memorial Donations
  - C. Revise *Employee Guide* Section 3.0, Employee Benefits
  - D. Travel & Training Summary (Acknowledge and File)
  - E. Upcoming Events & Programs
  - F. Other (*Misc. Items from Board or Administration*)

8. EXECUTIVE SESSION

- A. Pending Litigation Review  
Atty. A. Lieberman will report
- B. Personnel Matters – Employment, Evaluation and Compensation

The date of the next scheduled regular meeting of the Board of Park Commissioners will be determined at this meeting.